

COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH

TRANSFER OPPORTUNITY

This is not an official examination bulletin

**Psychiatric Social Worker II**  
**Or**  
**Mental Health Clinician II**

The Older Adult System of Care MHSA Administration is seeking a highly qualified individual to join our team. This individual must possess the ability to function fluidly in a fast paced, mental health administrative environment and be organized to handle multiple duties that also require clinical decision-making.

**EXAMPLES OF DUTIES:**

- Pre-authorization, authorization, and disenrollment of Older Adult (OA) Full Service Partnership (FSP) slots countywide
- Assist in facilitation of OA FSP Impact meetings
- Tracking of FSP slots by provider and service area to assess capacity
- Accompany team on site visits to monitor service provision
- Track and maintain OA FSP data

**DESIRABLE QUALIFICATIONS:**

- Ability to multi-task, prioritize, and organize to meet deadlines for assignments
- Proficiency with SRTS
- Strong verbal and written skills
- Attention to detail and follow-through
- Be highly motivated and possess a strong work ethic
- Ability to work independently and as a team player
- Strong interpersonal skills that foster team work and effective collaboration
- Exceptional problem solving skills
- Knowledge and experience working with the older adult population

Interested individuals currently holding the payroll title of Psychiatric Social Worker II are encouraged to e-mail or fax their resume, time history report for the last two years, and the last two performance evaluations to:

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